The Government and Politics Internship Program enables students interning in local, state, regional, and national political or policy institutions to receive course credit for their internship experience.

The GVPT Internship Program is a one-semester, two-course program in which students will develop an understanding of how their internship connects to the greater policymaking and governing process.

Students enroll in the following courses:

- **GVPT377 Experiential Learning: Government and Politics Internship Program**
  - 3-credit academic course that can be used towards the GVPT major requirements

- **GVPT376 Experiential Learning**
  - 3-6 credit Satisfactory/Fail course that awards general elective credit for the hours spent interning; it cannot be used towards GVPT major requirements
  - Counts toward the total 120 credits required for graduation and the overall semester credit total
  - Students earn 3 or 6 elective credits for GVPT376; the number of credits earned depends upon the total number of internship hours worked during the semester

**Requirements:**

- Registration as a GVPT major
- Minimum 3.0 GPA
- Minimum 60 credit hours
- Students may not have earned credit previously for the internship
- Internship must be unrelated to any political campaign - academic credit is not awarded for political campaign internships
- GVPT allows for a maximum of 2 experiential learning courses to count towards the major requirements. If you have already taken 2 experiential learning courses (e.g., Federal/Global Fellows, independent study, Mock Trial) you can still choose to enroll in a third experiential learning course and count it as general elective credit, but not towards major requirements.
- Priority is given to students who still need to satisfy GVPT courses of choice.

Admission to the GVPT Internship Program is competitive, and meeting eligibility requirements does not guarantee admittance to the program. It is strongly encouraged that you apply early as this is a popular program that often has every spot filled.
Benefits:

- Receive 3 course credit hours towards GVPT major requirements
- Receive general elective credit for the hours worked at your internship
- Network with other students in similar internships
- Learn how to market your internship on your resume and in job interviews
- Develop relationships with professionals who can serve as references for future employment opportunities

Time Commitment:

- Students are expected to intern between 9-20 hours per week during the semester.
- GVPT377 is a weekly academic course with online and in-person components. Students must be able to attend in-person class dates to participate in the program.
- There are no class meetings for GVPT376; you are earning credit for the hours spent working at your internship. Your internship supervisor will complete an evaluation of your performance.

Application Materials:

- Completed intake form. Note: form must be signed by your internship site supervisor.
- A cover letter detailing what you hope to gain from your internship and how it fits into your future career goals and relates to government and politics. The letter should also include contact information, major, UID, and contact for one academic or professional reference
- A current unofficial transcript
- One-page resume highlighting previous employment or internships and relevant courses
- A short writing sample, less than 2 pages, that illustrates your research, analysis, and critical thinking skills. An example could be an excerpt from a paper you’ve written for class. Please provide a header that gives the context of the sample (i.e. research paper written for state and local government class)

Deadline:

Applications are reviewed on a rolling basis. Space is limited. Therefore, it is strongly recommended that you submit your application early. The application deadline is 11:59 PM on August 21, 2023.

Submit application materials to Jillian Santos, GVPT Academic Advisor, via email at jsantos5@umd.edu using subject line: Internship Fall 2023 Application - YOUR FIRST & LAST NAME. Students will be notified of their acceptance to the program via email.
GVPT Internship Program Applicant Intake Form

Name: ___________________________  UID: _______________________

Email: ___________________________  Phone: _______________________

Internship Site: _________________________________
Division (if applicable): _________________________________
Internship Site Address: _________________________________

Start Date: ___________  End Date: ___________
(month/day/year)  (month/day/year)

Hours per Week: _________
Total Hours/Semester: _________

Please answer the following:
Where will you be interning and what will your responsibilities be?

To be completed by the internship site supervisor:

Supervisors, by signing below you are confirming the internship dates, weekly hours, and position responsibilities as noted above.

Is a security clearance required for this position? ☐ Yes  ☐ No
If yes, has it been approved? ☐ Yes  ☐ No

Supervisor Name: ___________________________
Supervisor Email Address: ___________________________
Supervisor Signature: ___________________________  Date: ___________

Student Signature: ___________________________  Date: ___________